



Karmyogi Appasaheb Pratishthan Sangwa (Mel), Tq. Murtijapur, Dist. Akola

Saraswati Kala Mahavidyalaya

Dahihanda, Tq. Dist. Akola

(Affiliated to Sant Gadge Baba Amravati University, Amravati)

College code : 232

Email id :- skm232@sgbau.ac.in

Website: www.skmdahihanda.edu.in

IQAC Committee

Sr. No.	Name	Designation
1	Mr. Diwakar P. Gawande	President, KAPSM, Murtijapur, Akola (Management)
2	Mr. Nilesh R. Raut	Secretary, KAPSM, Murtijapur, Akola (Management)
3	Mr. Rajesh Mangale	Representative from Entrepreneurship (Management)
4	Mr. Rajkumar Bule	Representative from Social Work (Management)
5	Dr. Dipak Raut	Principal/Chairman
6	Dr. Sagar Narkhede	IQAC Co-ordinator
7	Dr. Yogesh Wadatkar	IQAC Co-coordinator
8	Prof. Meghraj Gadge	External Peer
9	Dr. Prashant Thakare	Member
10	Prof. Diwakar Sadanshio	Member
11	Dr. Ganesh Pote	Member
12	Prof. Vijay Athwale	Member
13	Mr. Nandkishor B. Dalu	Member (Non-Teaching)
14	Miss. Komal Bawane	Student Representative
15	Mr. Atul Jawanjal	Alumni Member

Criterion Wise Members for SSR Preparation of 1st Cycle w.e.f. 18/06/2018

Sr. No.	Name of Criterion	Criterion Coordinator
1	Curricular Aspects	Prof. Diwakar Sadanshio
2	Teaching-Learning and Evaluation	Dr. Yogesh Wadatkar
3	Research, Innovations and Extension	Dr. Ganesh Pote
4	Infrastructure and Learning Resources	Dr. Prashant Thakare
5	Student Support and Progression	Dr. Dipak Raut
6	Governance, Leadership and Management	Dr. Dipak Raut
7	Institutional Values and Best Practices	Prof. Vijay Athwale

In- Principal
Saraswati Kala Mahavidyalaya,
Dahihanda, Tq. Dist. Akola

Minutes of Meeting and Action Taken Report, 2018-19

SESSION 2018-19

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 19th June, 2018

Time: 04.30 AM, Venue: Principal's Office

1. First of all, the Principal formed the new IQAC and welcomed the new IQAC Coordinator and members. Then he informed and explained the process of NAAC to the committee. The IQAC Coordinator, Dr. Sagar Narkhede welcomed the new members of IQAC and then he provided information on basic purposes, activities and functions of IQAC and NAAC.
2. Action Plan and Academic Calendar for the session 2018-19 was discussed.
3. It was decided to filled the information regularly on MIS & AISHE Portal.
4. Admission process was discussed thoroughly.
5. It was decided to take Orientation in the beginning and Farewell Programme at the end of the session for the students.
6. It was decided to start new Add-on & Certificate Courses from this year.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 12th December, 2018

Time: 04.00 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. The committee discussed the new format of API-2017 thoroughly.
3. It was also discussed to establish MoU with various institutions.
4. Dr. Sagar Narkhede proposed a welcome to the Principal, Dr. Dipak K. Raut and welcomed by the committee. Dr. Sagar Narkhede, IQAC, Coordinator, also welcomed all the IQAC Team Members.
5. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of Meeting and Action Taken Report, 2018-19

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 25th February, 2019

Time: 02.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. Various measures of academic excellence and academic audit were discussed.
3. The committee discussed on purchasing additional books for the library of the college.
4. The committee discussed on purchasing sports material for college.
5. The committee discussed the need to improve sport facilities.
6. All the Criterion Co-ordinators were informed to collect the data to enhance academic quality.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 19th April, 2019

Time: 01.00 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. API forms were circulated among staff and deadline of the submission was given.
3. It was decided that all the members should collect the data according to the criterion given to them.
4. It was decided that staff should to submit API 2018-19 online up to 25th April 2019.
5. It was decided to work criterion wise thoroughly.
6. All collected feedback forms and API were reviewed. All the reports of working committees and departments wise progress were discussed.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.


IQAC Co-ordinator
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Minutes of Meeting and Action Taken Report, 2018-19

Action Taken Report 2018-19


Plan of Action	Achievements
1. Plan of action and Academic Calendar for the entire year framed.	1. Activities conducted in tune with Action Plan and Academic Calendar.
2. To initiate Add on/ Certificate Courses.	2. Add on/ Certificate Courses started.
3. To filled the information regularly on MIS & AISHE Portal.	3. Information filled regularly on MIS & AISHE Portal.
4. To form various working committees for decentralization in working of the institution.	4. Various working committees formed & functional with periodic interactions.
5. To promote research and extension activities.	5. Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings.
6. To felicitate students and staff of the institution for their achievements.	6. Students and staff of the institution were felicitated in felicitation programme for their outstanding performance throughout the year.
7. To promote cultural and community development activities with the help of NSS of the institution.	7. Various cultural and community development activities were promoted with the help of NSS of the institution
8. To active Alumni Association and Parent Teacher Forum of the institution.	8. Alumni Association meet were organized.
9. To organise conference, seminar, workshop and placement activity, etc.	9. Seminars and Workshops were organized.
10. To complete automation of Library.	10. Done partially.
11. To purchase additional books for the library of the college.	11. New books purchased during the year in a central library of the college.
12. To purchase of sports material.	12. Sports material was purchased.
13. To maintain playgrounds.	13. Playground maintenance done.
14. To enhance beautification of campus.	14. Tree plantation and maintenance activities were carried out.
15. Organisation of Environmental awareness.	15. It is organised.

Minutes of Meeting and Action Taken Report, 2018-19

16. To organize activities related to Gender Sensitization.	16. Various programmes on Gender Sensitisation were organised.
17. To establish MOU with other institutions/organizations.	17. MoU's were established.
18. To keep track of UGC website.	18. It is on regular basis.
19. Organisation of NSS camps.	19. It is organised.
20. Students' participation in social performance throughout the year.	20. Students participated in various social activities.
21. To organise and participate in inter-collegiate and various sport competitions.	21. Organised and participated in inter-collegiate and various sport competitions.
22. Mentor-Mentee scheme will be effectively followed.	22. Mentor-Mentee scheme followed throughout the year.
23. To emphasis on effective use of ICT in TLP.	23. Teachers used ICT in TLP.
24. Monitoring of student's performance and learning outcome.	24. It is monitored.
25. Up-gradation of College Website.	25. It was upgraded.
26. To promote paperless mechanism in the institution.	26. Submission of online API, Various Committee Reports etc. was initiated.


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Minutes of Meeting and Action Taken Report, 2019-20

SESSION 2019-20

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 29th June, 2019

Time: 04.30 AM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. Action Plan and Academic Calendar for the session 2019-20 was discussed.
3. It was decided to filled the information regularly on MIS & AISHE Portal.
4. Admission process was discussed thoroughly.
5. It was decided to organized National Level Conference for staff and students.
6. It was decided to take Orientation in the beginning and Farewell Programme at the end of the session for the students.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 30th September, 2019

Time: 04.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. The committee discussed on new Career Advanced Scheme thoroughly.
3. It was also discussed to establish MoU with various institutions.
4. Dr. Sagar Narkhede proposed a welcome to the Principal, Dr. Dipak K. Raut and welcomed by the committee. Dr. Sagar Narkhede, IQAC, Coordinator, also welcomed all the IQAC Team Members.
5. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of Meeting and Action Taken Report, 2019-20

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 12th December, 2019

Time: 04.00 PM, Venue: Principal's Office


1. The minutes of the previous meeting were read and approved unanimously.
2. Various measures of academic excellence and academic audit were discussed.
3. The committee discussed on purchasing additional books for the library of the college.
4. The committee discussed on purchasing sports material for college.
5. The committee discussed the need to improve sport facilities.
6. All the Criterion Co-ordinators were informed to collect the data to enhance academic quality.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)


Dated 28th March, 2020

Time: 04.00 PM, Venue: Online

1. The minutes of the previous meeting were read and approved unanimously.
2. API forms were circulated among staff and deadline of the submission was given.
3. It was decided that all the members should collect the data according to the criterion given to them.
4. It was decided that staff should submit API 2019-20 online up to 25th April 2019 on email.
5. SSR and its new regulations were discussed thoroughly.
6. It was decided to work criterion wise thoroughly.
7. All collected feedback forms and API were reviewed. All the reports of working committees and departments wise progress were discussed.
8. As no other matter came up for discussion, the meeting concluded with the vote of thanks.


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Minutes of Meeting and Action Taken Report, 2019-20

Action Taken Report 2019-20


Plan of Action	Achievements
1. Plan of action and Academic Calendar for the entire year framed.	1. Activities conducted in tune with Action Plan and Academic Calendar.
2. To Conduct Add on/ Certificate Courses.	2. Add on/ Certificate Courses conducted.
3. To filled the information regularly on MIS & AISHE Portal.	3. Information filled regularly on MIS & AISHE Portal.
4. To form various working committees for decentralization in working of the institution.	4. Various working committees formed & functional with periodic interactions.
5. To promote research and extension activities.	5. Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings.
6. To felicitate students and staff of the institution for their achievements.	6. Students and staff of the institution were felicitated in felicitation programme for their outstanding performance throughout the year.
7. To promote cultural and community development activities with the help of NSS of the institution.	7. Various cultural and community development activities were promoted with the help of NSS of the institution
8. To active Alumni Association and Parent Teacher Forum of the institution.	8. Alumni Association meet were organized.
9. To organise conference, seminar, workshop and placement activity, etc.	9. National Level Conference, Seminars and Workshops were organized.
10. To complete automation of Library.	10. Done partially.
11. To purchase additional books for the library of the college.	11. New books purchased during the year in a central library of the college.
12. To purchase of sports material.	12. Sports material was purchased.
13. To maintain playgrounds.	13. Playground maintenance done.
14. To enhance beautification of campus.	14. Tree plantation and maintenance activities were carried out.
15. Organisation of Environmental awareness.	15. It is organised.

Minutes of Meeting and Action Taken Report, 2019-20

16. To organize activities related to Gender Sensitization.	16. Various programmes on Gender Sensitisation were organised.
17. To establish MOU with other institutions/organizations.	17. MoU's were established.
18. To keep track of UGC website.	18. It is on regular basis.
19. Organisation of NSS camps.	19. It is organised.
20. Students' participation in social performance throughout the year.	20. Students participated in various social activities.
21. To organise and participate in inter-collegiate and various sport competitions.	21. Organised and participated in inter-collegiate and various sport competitions.
22. Mentor-Mentee scheme will be effectively followed.	22. Mentor-Mentee scheme followed throughout the year.
23. To emphasis on effective use of ICT in TLP.	23. Teachers used ICT in TLP.
24. Monitoring of student's performance and learning outcome.	24. It is monitored.
25. Up-gradation of College Website.	25. It was upgraded.
26. To promote paperless mechanism in the institution.	26. Submission of online API, Various Committee Reports etc. was initiated.


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Minutes of Meeting and Action Taken Report 2020-21

SESSION 2020-21

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 01th August, 2020

Time: 01.30 AM, Venue: Online Mode

1. The minutes of the previous meeting were read and approved unanimously.
2. Action Plan and Academic Calendar for the session 2020-21 was discussed.
3. It was decided to filled the information regularly on MIS & AISHE Portal.
4. Admission process was discussed thoroughly.
5. It was decided to organized online workshops/ seminar/ conference for staff and students.
6. It was decided to take Orientation in the beginning and Farewell Programme at the end of the session for the students.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 18th December, 2020

Time: 09.30 AM, Venue: Online Mode

1. The minutes of the previous meeting were read and approved unanimously.
2. The committee discussed on new Career Advanced Scheme thoroughly.
3. It was also discussed to establish MoU with various institutions.
4. Principal, Dr. D. R. Yawale asked to motivate staff to develop E-content and increase collaborative activities.
5. It was discussed unanimously the problems of ICT in TLP that our students belong to economically weaker families and came from rural background so that many students don't have mobile and even there are problems of Network.
6. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of Meeting and Action Taken Report 2020-21

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 20th February, 2021

Time: 10.30 AM, Venue: Online Mode

1. The minutes of the previous meeting were read and approved unanimously.
2. Various measures of academic excellence and academic audit were discussed.
3. The committee discussed on purchasing additional books for the library of the college.
4. All the Criterion Co-ordinators were informed to collect the data to enhance academic quality.
5. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)


Dated 15th May, 2021

Time: 10.00 AM, Venue: Online Mode

1. The minutes of the previous meeting were read and approved unanimously.
2. API forms were circulated among staff and deadline of the submission was given.
3. It was decided that all the members should collect the data according to the criterion given to them.
4. It was decided that staff should submit API 2020-21 online up to 25th May 2021 on email.
5. SSR and its new regulations were discussed thoroughly.
6. It was decided to work criterion wise thoroughly.
7. All collected feedback forms and API were reviewed. All the reports of working committees and departments wise progress were discussed.
8. As no other matter came up for discussion, the meeting concluded with the vote of thanks.


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Minutes of Meeting and Action Taken Report 2020-21

Action Taken Report 2020-21

Plan of Action	Achievements
1. Plan of action and Academic Calendar for the entire year framed.	1. Activities conducted in tune with Action Plan and Academic Calendar.
2. To filled the information regularly on MIS & AISHE Portal.	2. Information filled regularly on MIS & AISHE Portal.
3. To form various working committees for decentralization in working of the institution.	3. Various working committees formed & functional with periodic interactions.
4. To promote research and extension activities.	4. Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings.
5. To felicitate students and staff of the institution for their achievements.	5. Students and staff of the institution were felicitated online mode due to Covid-19.
6. To active Alumni Association and Parent Teacher Forum of the institution.	6. Attempts were made.
7. To organise e-conference, webinar, workshop, etc.	7. Online National Level Conferences, Webinars / Workshops were organized.
8. To complete automation of Library.	8. Done partially.
9. To purchase additional books for the library of the college.	9. New books purchased during the year in a central library of the college.
10. To establish MOU with other institutions/organizations.	10. MoU's were established.
11. To keep track of UGC website.	11. It is on regular basis.
12. Mentor-Mentee system will be effectively followed.	12. Due to Covid-19 it was not possible but student's problems were solved through social media and online mode.
13. To emphasis on effective use of ICT in TLP.	13. Teachers used ICT in TLP. Maximum Online Resources and Technological Tools were used during Covid-19 Pandemic.
14. Monitoring of student's performance and learning outcome.	14. It is monitored.
15. Up-gradation of College Website.	15. It was upgraded.
16. To promote paperless mechanism in the institution.	16. Submission of online API, Various Committee Reports etc. was initiated.


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Minutes of Meeting and Action Taken Report 2021-22

SESSION 2021-22

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 26th June, 2021

Time: 04.30 AM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. Action Plan and Academic Calendar for the session 2021-22 was discussed.
3. It was decided to filled the information regularly on MIS & AISHE Portal.
4. Admission process was discussed thoroughly.
5. Problems of Online Exam were discussed thoroughly.
6. It was decided to organized International Level Conference for staff and students.
7. It was decided to take Orientation in the beginning and Farewell Programme at the end of the session for the students.
8. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 28th August, 2021

Time: 04.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. The committee discussed on new Career Advanced Scheme thoroughly.
3. It was also discussed to establish MoU with various institutions.
4. The committee discussed on purchasing computer for college.
5. The committee discussed on purchasing furniture for college.
6. Dr. Sagar Narkhede proposed a welcome to the Principal, Dr. D. R. Yawale and welcomed by the committee. Dr. Sagar Narkhede, IQAC, Coordinator, also welcomed all the IQAC Team Members.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of Meeting and Action Taken Report 2021-22

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 22nd January, 2022

Time: 04.30 PM, Venue: Principal's Office

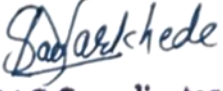
1. The minutes of the previous meeting were read and approved unanimously.
2. Various measures of academic excellence and academic audit were discussed.
3. The committee discussed on purchasing additional books for the library of the college.
4. The committee discussed on purchasing sports material for college.
5. The committee discussed the need to improve sport facilities.
6. All the Criterion Co-ordinators were informed to collect the data to enhance academic quality.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)


Dated 26th March, 2022

Time: 04.00 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. API forms were circulated among staff and deadline of the submission was given.
3. It was decided that all the members should collect the data according to the criterion given to them.
4. It was decided that staff should to submit API 2021-22 online up to 25th April 2022.
5. SSR and its new regulations were discussed thoroughly.
6. It was decided to work criterion wise thoroughly.
7. All collected feedback forms and API were reviewed. All the reports of working committees and departments wise progress were discussed.
8. As no other matter came up for discussion, the meeting concluded with the vote of thanks.


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Minutes of Meeting and Action Taken Report 2021-22

Action Taken Report 2021-22


Plan of Action	Achievements
1. Plan of action and Academic Calendar for the entire year framed.	1. Activities conducted in tune with Action Plan and Academic Calendar.
2. To Conduct Add on/ Certificate Courses.	2. Add on/ Certificate Courses conducted.
3. To filled the information regularly on MIS & AISHE Portal.	3. Information filled regularly on MIS & AISHE Portal.
4. To form various working committees for decentralization in working of the institution.	4. Various working committees formed & functional with periodic interactions.
5. To promote research and extension activities.	5. Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings.
6. To felicitate students and staff of the institution for their achievements.	6. Students and staff of the institution were felicitated in felicitation programme for their outstanding performance throughout the year.
7. To promote cultural and community development activities with the help of NSS of the institution.	7. Various cultural and community development activities were promoted with the help of NSS of the institution
8. To active Alumni Association and Parent Teacher Forum of the institution.	8. Alumni Association meet were organized.
9. To organise conference, seminar, workshop and placement activity, etc.	9. Inter National Level Conference, Seminars and Workshops were organized.
10. To complete automation of Library.	10. Done partially.
11. To purchase additional books for the library of the college.	11. New books purchased during the year in a central library of the college.
12. To purchase of computer.	12. Computer was purchased.
13. To purchase of furniture.	13. Furniture was purchased.
14. To purchase of sports material.	14. Sports material was purchased.
15. To maintain playgrounds.	15. Playground maintenance done.
16. To enhance beautification of campus.	16. Tree plantation and maintenance activities were carried out.

Minutes of Meeting and Action Taken Report 2021-22

17. Organisation of Environmental awareness.	17. It is organised.
18. To organize activities related to Gender Sensitization.	18. Various programmes on Gender Sensitisation were organised.
19. To establish MOU with other institutions/organizations.	19. MoU's were established.
20. To keep track of UGC website.	20. It is on regular basis.
21. Organisation of NSS camps.	21. It is organised.
22. Students' participation in social performance throughout the year.	22. Students participated in various social activities.
23. To organise and participate in inter-collegiate and various sport competitions.	23. Organised and participated in inter-collegiate and various sport competitions.
24. Mentor-Mentee scheme will be effectively followed.	24. Mentor-Mentee scheme followed throughout the year.
25. To emphasis on effective use of ICT in TLP.	25. Teachers used ICT in TLP.
26. Monitoring of student's performance and learning outcome.	26. It is monitored.
27. Up-gradation of College Website.	27. It was upgraded.
28. To promote paperless mechanism in the institution.	28. Submission of online API, Various Committee Reports etc. was initiated.


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Minutes of Meeting and Action Taken Report, 2022-23

SESSION 2022-23

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 13th July, 2022

Time: 04.00 AM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. Action Plan and Academic Calendar for the session 2022-23 was discussed.
3. It was decided to filled the information regularly on MIS & AISHE Portal.
4. Admission process was discussed thoroughly.
5. Research Profile and Mentor Mentee Scheme was discussed thoroughly.
6. It was decided to organized International Level Conference for staff and students.
7. It was decided to take Orientation in the beginning and Farewell Programme at the end of the session for the students.
8. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 24th September, 2022

Time: 04.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. It was decided unanimously to work on the IIQA and SSR.

Minutes of Meeting and Action Taken Report, 2022-23

3. The committee discussed Slow and Advance Learners classes.
4. The committee discussed on new Career Advanced Scheme thoroughly.
5. It was also discussed to establish MoU with various institutions.
6. The committee discussed on purchasing inverter for college.
7. Dr. Sagar Narkhede proposed a welcome to the Principal, Dr. D. R. Yawale and welcomed by the committee. Dr. Sagar Narkhede, IQAC, Coordinator, also welcomed all the IQAC Team Members.
8. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 21st January, 2023

Time: 02.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. The committee discussed the various Metrics of IIQA and SSR.
3. Various measures of academic excellence and academic audit were discussed.
4. The committee discussed on purchasing additional books for the library of the college.
5. The committee discussed the need to improve sport facilities.
6. All the Criterion Co-ordinators were informed to collect the data to enhance academic quality.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of Meeting and Action Taken Report, 2022-23

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)


Dated 31st March, 2023

Time: 03.00 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. It was decided firmly to go for the submission of IIQA and SSR.
3. It was discussed on the construction of a new building of the college and the renovation of old building.
4. All the issues regarding the SSR and DVV process were thoroughly discussed.
5. All the Criterion Co-ordinators were informed to collect the data for the final submission of SSR.
6. It was decided to go through the Internal Academic Verification for all the departments.
7. The committee reviewed the collected data criterion wise data of the SSR and also decided the mechanism to upload the data on website as per requirement of IIQA and SSR. The chairman suggested to speed up works regarding SSR and also gave the dead line of three months to submit IIQA.
8. It was decided that staff should to submit API 2022-23 up to 25th April 2023.
9. All collected feedback forms and API were reviewed. All the reports of working committees and departments wise progress were discussed.
10. As no other matter came up for discussion, the meeting concluded with the vote of thanks.


IQAC Co-ordinator
Saraswati Kala Mahavidyalaya,
Dahihanda, Tq. Dist. Akola




In- Principal
Saraswati Kala Mahavidyalaya,
Dahihanda, Tq. Dist. Akola

Minutes of Meeting and Action Taken Report, 2022-23

Action Taken Report 2022-23

Plan of Action	Achievements
1. Plan of action and Academic Calendar for the entire year framed.	1. Activities conducted in tune with Action Plan and Academic Calendar.
2. To Conduct Add on/ Certificate Courses.	2. Add on/ Certificate Courses conducted.
3. To filled the information regularly on MIS & AISHE Portal.	3. Information filled regularly on MIS & AISHE Portal.
4. To form various working committees for decentralization in working of the institution.	4. Various working committees formed & functional with periodic interactions.
5. To promote research and extension activities.	5. Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings.
6. To felicitate students and staff of the institution for their achievements.	6. Students and staff of the institution were felicitated in felicitation programme for their outstanding performance throughout the year.
7. To promote cultural and community development activities with the help of NSS of the institution.	7. Various cultural and community development activities were promoted with the help of NSS of the institution
8. To active Alumni Association and Parent Teacher Forum of the institution.	8. Alumni Association meet were organized.
9. To organise conference, seminar, workshop and placement activity, etc.	9. Inter National Level Conference, Seminars and Workshops were organized.
10. To complete automation of Library.	10. Done partially.
11. Construction and Renovation of the building.	11. Construction and Renovation of the building started.
12. To purchase additional books for the library of the college.	12. New books purchased during the year in a central library of the college.
13. To purchase of inverter.	13. Inverter was purchased.
14. To maintain playgrounds.	14. Playground maintenance done.
15. To enhance beautification of campus.	15. Tree plantation and maintenance activities were carried out.

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16. Organisation of Environmental awareness.	16. It is organised.
17. To organize activities related to Gender Sensitization.	17. Various programmes on Gender Sensitisation were organised.
18. To establish MOU with other institutions/organizations.	18. MoU's were established.
19. To keep track of UGC website.	19. It is on regular basis.
20. Organisation of NSS camps.	20. It is organised.
21. Students' participation in social performance throughout the year.	21. Students participated in various social activities.
22. To organise and participate in inter-collegiate and various sport competitions.	22. Organised and participated in inter-collegiate and various sport competitions.
23. Mentor-Mentee system will be effectively followed.	23. Mentor-Mentee system followed throughout the year.
24. To emphasis on effective use of ICT in TLP.	24. Teachers used ICT in TLP.
25. Monitoring of student's performance and learning outcome.	25. It is monitored.
26. Up-gradation of College Website.	26. It was upgraded.
27. To promote paperless mechanism in the institution.	27. Submission of online API, Various Committee Reports etc. was initiated.


IQAC Co-ordinator
 Saraswati Kala Mahavidyalaya,
 Dahihanda, Tq. Dist. Akola




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About IQAC

Aims and Objectives:

- To develop mechanism for improvements in academic and administrative performance.
- To promote quality culture in all areas of the institution.
- To become a catalytic agent in all-round progress of the institution.
- To serve as an agent and link of all types of certifications and assessment of the institution.
- To act as a change agent among all stakeholders of the institution.
- To contribute towards enhancement and integration among the activities of the institution.

Functions:

Some of the functions of the IQAC are:

- To channelize and systematize the efforts and measures of an institution towards academic excellence.
- To develop a mechanism to monitor, direct and supervise the working of various internal committees in the institute.
- To prepare a well-planned academic calendar to undertake curricular, co-curricular and extra-curricular activities.
- To obtain feedback from all the stakeholders.
- To organize various types of programmes in the college for staff and students.
- To review the attainment of the course outcome.
- To promote research aptitude among the faculty and students.

IQAC Initiatives:-

- Developed a mechanism to monitor and supervise the working of various internal committees in the institute.
- Prepared a well-planned academic calendar to undertake curricular, co-curricular and extracurricular activities.
- Developed a mechanism to obtain feedback from all the stakeholders.
- Organized various programmes, Conferences, workshops and faculty development programs for staff and students.
- Promoted research culture among the faculty and students.
- Promoted use of ICT in teaching-learning process.
- Encouraged collaborative learning through MoUs.
- Recognized Research Centers (Physical Education, Economics, Political Science)
- Started new Add-on & Certificate Courses.....
- Infrastructural Development: Renovation of corridor, Library, Principal Office, Play Grounds, Ladies Toilets, etc.
- Started innovative best practice i.e. green campus initiatives in the campus.
- Developed work culture as per NAAC Core Values

MOU Partners:-

- 1) Physical Education Foundation Of India (PEFI), New Delhi.
- 2) Nehru Yuva Kendra, Akola, Maharashtra.
- 3) The Unique Academy, Akola, Maharashtra.