

Minutes of Meeting and Action Taken Report 2020-21

SESSION 2020-21

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 01th August, 2020

Time: 01.30 AM, Venue: Online Mode

1. The minutes of the previous meeting were read and approved unanimously.
2. Action Plan and Academic Calendar for the session 2020-21 was discussed.
3. It was decided to filled the information regularly on MIS & AISHE Portal.
4. Admission process was discussed thoroughly.
5. It was decided to organized online workshops/ seminar/ conference for staff and students.
6. It was decided to take Orientation in the beginning and Farewell Programme at the end of the session for the students.
7. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 18th December, 2020

Time: 09.30 AM, Venue: Online Mode

1. The minutes of the previous meeting were read and approved unanimously.
2. The committee discussed on new Career Advanced Scheme thoroughly.
3. It was also discussed to establish MoU with various institutions.
4. Principal, Dr. D. R. Yawale asked to motivate staff to develop E-content and increase collaborative activities.
5. It was discussed unanimously the problems of ICT in TLP that our students belong to economically weaker families and came from rural background so that many students don't have mobile and even there are problems of Network.
6. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 20th February, 2021

Time: 10.30 AM, Venue: Online Mode


1. The minutes of the previous meeting were read and approved unanimously.
2. Various measures of academic excellence and academic audit were discussed.
3. The committee discussed on purchasing additional books for the library of the college.
4. All the Criterion Co-ordinators were informed to collect the data to enhance academic quality.
5. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)


Dated 15th May, 2021

Time: 10.00 AM, Venue: Online Mode

1. The minutes of the previous meeting were read and approved unanimously.
2. API forms were circulated among staff and deadline of the submission was given.
3. It was decided that all the members should collect the data according to the criterion given to them.
4. It was decided that staff should submit API 2020-21 online up to 25th May 2021 on email.
5. SSR and its new regulations were discussed thoroughly.
6. It was decided to work criterion wise thoroughly.
7. All collected feedback forms and API were reviewed. All the reports of working committees and departments wise progress were discussed.
8. As no other matter came up for discussion, the meeting concluded with the vote of thanks.


IQAC Co-ordinator
Saraswati Kala Mahavidyalaya,
Dahihanda, Tq. Dist. Akola




प्राचार्य
सरस्वती कला महाविद्यालय,
दहिहंडा, ता. जि. अकोला

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Action Taken Report 2020-21

Plan of Action	Achievements
1. Plan of action and Academic Calendar for the entire year framed.	1. Activities conducted in tune with Action Plan and Academic Calendar.
2. To filled the information regularly on MIS & AISHE Portal.	2. Information filled regularly on MIS & AISHE Portal.
3. To form various working committees for decentralization in working of the institution.	3. Various working committees formed & functional with periodic interactions.
4. To promote research and extension activities.	4. Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings.
5. To felicitate students and staff of the institution for their achievements.	5. Students and staff of the institution were felicitated online mode due to Covid-19.
6. To active Alumni Association and Parent Teacher Forum of the institution.	6. Attempts were made.
7. To organise e-conference, webinar, workshop, etc.	7. Online National Level Conferences, Webinars / Workshops were organized.
8. To complete automation of Library.	8. Done partially.
9. To purchase additional books for the library of the college.	9. New books purchased during the year in a central library of the college.
10. To establish MOU with other institutions/organizations.	10. MoU's were established.
11. To keep track of UGC website.	11. It is on regular basis.
12. Mentor-Mentee system will be effectively followed.	12. Due to Covid-19 it was not possible but student's problems were solved through social media and online mode.
13. To emphasis on effective use of ICT in TLP.	13. Teachers used ICT in TLP. Maximum Online Resources and Technological Tools were used during Covid-19 Pandemic.
14. Monitoring of student's performance and learning outcome.	14. It is monitored.
15. Up-gradation of College Website.	15. It was upgraded.
16. To promote paperless mechanism in the institution.	16. Submission of online API, Various Committee Reports etc. was initiated.

Sadarkhede
IQAC Co-ordinator
 Saraswati Kala Mahavidyalaya,
 Dahihanda, Tq.Dist.Akola



Dep. Sec.
प्राचार्य
 सरस्वती कला महाविद्यालय,
 दहिहंडा, ता.जि.अकोला